

D/OTC

OTE 87-8706

4 FEB 1987

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Logistics

FROM: [REDACTED]
Director of Training and Education

SUBJECT: Quality Step Increase [REDACTED]

1. It is recommended that [REDACTED] be awarded a Quality Step Increase (QSI) for sustained superior performance during the period November 1985 through November 1986. [REDACTED] is a GS-07/Step 03 [REDACTED] Technician occupying a GS-09 position [REDACTED]

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SUBJECT: Quality Step Increase

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4. In light of excellent performance of duty during the aforementioned period and the expectation that this level of performance will continue, your approval is requested that he be granted a QSI.

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Attachments

- A. Biographic Profile
- B. PARS (2)

CONCUR:

Director of Logistics

Date

APPROVED:

Deputy Director for Administration

Date

STAT **SUBJECT: Quality Step Increase**

Distribution:

Orig - Addressee, w/atts
2 - DDA, w/o atts
1 - DDA/CMS, w/o atts
1 - D/OL, w/o atts
2 - D/OTE Chrono, w/o atts
1 - C/PB/OTE, w/atts
2 - OTE/Registry, w/o atts (Dummies)
1 -
1 -

STAT

STAT **DA/OTE/PB** :1bd (28Jan87)